

**PROPOSED PROPOSED PROPOSED PROPOSED PROPOSED**

**EASTERN OKLAHOMA LIBRARY SYSTEM**

2021 Holiday Schedule  
For All Branches and Support Services

<b>New Year's Day</b>	Friday, January 1 <sup>st</sup> Saturday, January 2 <sup>nd</sup>
<b>Martin Luther King Jr. Day</b>	Monday, January 18 <sup>th</sup>
<b>President's Day</b>	Monday, February 15 <sup>th</sup>
<b>Memorial Day</b>	Monday, May 31 <sup>st</sup>
<b>4<sup>th</sup> of July</b>	Monday, July 5 <sup>th</sup>
<b>Labor Day</b>	Monday, September 6 <sup>th</sup>
<b>Columbus Day</b>	Monday, October 11 <sup>th</sup>
<b>Veterans Day</b>	Thursday, November 11 <sup>th</sup>
<b>Thanksgiving Holidays</b>	Thursday, November 25 <sup>th</sup> Friday, November 26 <sup>th</sup>
<b>Christmas Holidays</b>	Thursday, December 23 <sup>rd</sup> Friday, December 24 <sup>th</sup> Saturday, December 25 <sup>th</sup>

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**Eastern Oklahoma Library System**  
**2021 Board Meeting Schedule**

All Meetings are on Tuesdays and begin at 1:00 p.m.

All Meetings will be held at EODLS Support Services, 14 E. Shawnee, Muskogee and through Zoom. Please contact Support Services if you would like a Zoom link.

**Date**

January 26<sup>th</sup>                      4<sup>th</sup> Tuesday

March 23<sup>rd</sup>                        4<sup>th</sup> Tuesday

May 25<sup>th</sup>                         4<sup>th</sup> Tuesday

July 27<sup>th</sup>                         4<sup>th</sup> Tuesday

September 28<sup>th</sup>                4<sup>th</sup> Tuesday

November 16<sup>th</sup>                 3<sup>rd</sup> Tuesday

Support Services 918-683-2846

## BID COMPARISON SHEET

**PROJECT** Photocopier/scanner/printer

**BRANCH OR DEPARTMENT** Support Services

**BID OPENING DATE** 9/14/2020

**BIDDER**

<b>Miller Office Equipment McAlester, OK</b>	<b>Lakeland Office Systems Miami, OK</b>	<b>Lakeland Office Systems Miami, OK</b>
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	Canon IMR-C5735I	Canon IR-C5540	Canon IR-C5535
<b>Network printer</b> CPU 533 Mhz USB TCP/IP 4 G RAM 1000Base-T/100Base-TX	Meets specs	Meets specs	Meets specs
<b>Copy resolution</b> <b>35 pgs. Per min.</b> Color, Feeder Duplex, Collate Sorter, Zoom/reduct	1200 x 1200 yes	1200 x 1200 <b>40 cpm</b>	1200 x 1200 yes
<b>Cost/Black toner</b> <b>Cost/Color toner</b> <b>Price/ BW copy</b> <b>Price/ Color copy</b>	0.005 0.05	none if under maint.  0.0079 0.05	none if under maint.  0.0079 0.05
Est. Mnthly cost	.005 x 3500 = \$17.50	.0079 x 3500=\$27.65	.0079 x 3500=\$27.65
Service Calls 4 hrs.	yes	yes	yes
<b>COST OF COPIER</b> <b>less TRADE-IN</b>	\$7,420 <b>\$375</b>	\$7,543.84 <b>\$1,046.32</b>	\$6,816.64 <b>\$923.62</b>
<b>TOTAL</b>	\$7,045	\$6,497.52	\$5,893.02

Approximate copies per month 3,500 BW & 1,760 color

Staff recommends fastest machine IR-C5540 from Lakeland Office Systems